

Agenda

- 1) Acceptance of Chair.
- 2) Objective of the meeting
- 3) Read out of the (meeting) proceedings of the last meeting.
- 4) Introduction of a new member to I&AC.
- 5) Approval of the Selection Committee Report.
- 6) Discussion on the public memorandum and letter from local MLA.
- 7) Discussion on the letter received from DHE.
- 8) President's Remarks
- 9) End of the meeting.

On the request of the Secy I&AC, the President & Principal I&AC accepted the chair of the chairman. The president urged for co-operation from all the members for smooth conduct of the meeting.

The Secy I&AC explained the main objectives of the meeting. Referring to the this meeting is to approve the selection of an Assistant Professor in the Dept of Commerce and to discuss on the public memorandum and to allotment of land to urban water supply scheme and regarding letters from DHE in academic

classmate

matters.

The sug read out the proceeding of the last IQAC meeting and the meeting accepted the proceeding unanimously.

After thorough discussion the meeting unanimously accepted the selection committee report of Commerce Area and decided to allot land to the urban water supply department and adopted the following resolution.

Resolution no - 1 Be it resolved to allow the construction of the proposed urban water supply project on college land with a main condition to provide free water supply to the college as per demand regularly for all time to come. It must be made explicit also while executing the "Deed of Agreement" that any subsidiary construction required for supply of drinking water to the college be constructed by urban water supply authority at their own expenses. It is also desired that construction work may be carried out or proper completion of the deed of agreement to avoid future complications.

Res no 2

Be it resolved not to allot college land to any other authority in no case in future.

Res no 3 Be it resolved to approve the appointment of 1) Sr. Abhijit Hazare M. Com.  
2) Pooja K. Saha M.B.A.,  
classmate

2) Mr Snigdha Mahanta MSc and Mr Sanjib Bhattacharya MPA in the common area.

At the end the president after vote  
A thanks to all the members and he  
declared the end of the meeting.

S. Romo)

Secy

IRAC.

classmate.

Signature of Presenters 07/09/2017.

- 1) Al
- 2) gummy
- 3) Wam
- 4) am
- 10) Poyi
- 11) Raju Ajesh
- 12) Utpal Mahanta
- 13) Pranab Sabhapandit
- 14) Souvanta Saikia
15. AS
16. MA
17. JD
18. AK
19. Ranjit Kaman
20. 1001 (Niran Bhuyan)
21. Padmeswar Bhuyan
22. Nirambar Prayag
23. M (M. BARMAN)
24. Nasima Sultan Ahmed
25. Ajit Hazarika
26. Arindam Sarma
27. Shirsil Komol Borah
28. Dulal Saikia
29. Heudaya Hazarika
30. Bipul Saikia

DATE

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DATE

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## Agenda:

- 1) Acceptance of the Chair.
- 2) Object of the meeting.
- 3) Reading out of the last meeting.
- 4) Introduction of New member.
- 5) Motion relating to promotion of Amb. Prof.
- 6) Relation of Head Ship.
- 7) Infractive lecture.
- 8) Academic discussion, opening of 2nd list  
classmate in B.A. 1st yr.



- 9) Appointment of Auditor for Commerce stream
- 10) President's Speech.
- 11) Declaration of the end of the meeting.

On the request of the Secy IOAC the President & Principal IOAC Dr. A.K. Ojha accepted the chair of the chair person, and will seek the cooperation of all to conduct the meeting in a smooth manner.

The Secy IOAC - Prof S. Nanda stood and he introduced newly appointed IOAC member Prof H.C. Gogoi in place of late G.V. Mohanta and he asked his valuable contribution in the days to come.

Secy S. Nanda Madoni proceeding of the last meeting and the house accepted the same.

After a thorough discussion on different issues the meeting accepted and adopted the following resolutions unanimously.

Resolution No 1) & 2) " Be it resolved to approve the DPC for promotion of Assst. Professor, Lecturer to Ass. Professor, Lecturer, and to Assst. Professor, Lecturer grade B. Seluba and to Assst. Professor Seluba

Res No 3 Be it resolved to rotate the Headship as per DAF's guide to rotate the Headship and the classmate line and the



House: accepted it unanimously for the following department.

1) Dr. P. Sampath — Chemistry.

2) Dr. A. Hazare — Zoology

3) Dr. R. M. Boral — Physics.

Resolution 4: "Be it resolved to allow the principal to carry the contracts work for class room for the time being in the midst of B.A. department and library. Total expenditure will be made from the remaining amount of C.O.P 10th plane and additional amount will be made from the college general fund?"

In academic discussion the meeting empowered the principal to make necessary arrangements with consultation of teaching & non-teaching staff to open a 2nd shift in B.A. 1st sem as per the letter of the D.H.E.

Regarding leaves, the meeting allowed the principal to approve leave to co-ordinator as per the rules.

The meeting unanimously accepted the auditor for Commerce Account and Dr. Mr. M. C. Gogoi &

Dr. Mr. T. Das are allowed to carry the process.

The meeting allowed the principal to attend the All India Principal conference to be held from 28th Feb to 2nd March 2014 at Amritsar.



## Agenda

- 1) Acceptance of the Chair by the person.
- 2) Annals of the meeting.
- 3) Reading out of the last proceeding.
- 4) Promotion of Asst. Professor.
- 5) Administrative development & U.G.C. XII plan proposal.
- 6) B. Uo & C.C. Commem.
- 7) Appointment of Asst Prof.
- 8) Academic matters.
- 9) Approval of Audit Report.
- 10) Others.
- 11) President's Comments & End of the meeting.

Signature of the President

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DATE

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Agenda

- 1) Acceptance of the check by the person.
- 2) Minutes of the meeting.
- 3) Reading out of the last proceeding.
- 4) Promotion of Asst. Professor.
- 5) Infrastructural development & U.G.C. XII plan proposal.
- 6) B. Uo & C.C. Conven.
- 7) Appointment of Asst Prof.
- 8) Academic matter.
- 9) Approval of Audit Report.
- 10) Others.
- 11) President's comments & End of the meeting.

Signature of the President

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The president I also the principal I also accepted the chair of the champion and then he urged the co-operation of all the members in all spheres. He read out the agenda prepared for the meeting and urged for any correction on this regard.

Secy I & A C Prof S. Bandyopadhyay disclosed the main items of the meeting as per the agenda. Then the Secy read out the proceedings of the last I & A C meeting and the house accepted it unanimously.

After a thorough discussion the following resolutions were accepted and approved by the meeting.

Resolution 1: Be it resolved to approve the promotion of AM. Prof (S.G.) to Associate Prof. D. S. Bandyopadhyay, 2) P. Saha from Am. Prof (Lecturer) to Sr Lect. Prof. G. K. K.

In the discussion of infrastructural development upgradation and construction of new building from XII plane grant, purchase of books & journals, teaching aid, study tours. The meeting decided to construct a boys' common room adjacent to V.P. room from 50% of general development fund.

On academic discussion of opening of P.S. classes in any department of the college. After a thorough discussion of the college affairs a classmate Annamalai department



The Arts faculty has priorities to P.G. classes. Dr. A. Hargrave urged to keep in view the NAAC peer team suggestion & recommendation in this regard. It has been discussed regarding the possibility of opening P.G. classes in 303 Arts & Science stream.

- The principal be advised to prepare a plan for the said purpose. The meeting empowered the principal to apply for women hostel during XII plane period.

The principal informed the meeting about B.Voc & C.C. schemes approved by U.G.C. The meeting allows to open the following subjects of the said course.

- B.Voc.  $\rightarrow$  Mass Media & M.L.T
- C.C.  $\Rightarrow$  Acting Aircraft & T.V. Technology, Nursing & Health Care.

As the matter of appointment of Asst. Professor, the meeting allows to the principal to advertise for the concerned areas for following subjects

- 1) Accountancy 2) Management, 3) Statistics.

Res no 2: Be it resolved to regularize the post of Asst Professor T. Korava in the department of Mathematics vide vacancy of Sr. Narayan Babu.

As academic matter the meeting decided to reduce the fee in the following heads

- 1) Magazine fee from Rs 50 to Rs 80
- 2) Students' aid fund of Rs 20
- 3) Students' aid fund from Rs 10 to Rs 20



Golden jubilee from Rs 10/- to Rs 20/-  
 The meeting also allowed to open a  
 new counter for donation collection of cash  
 during administration.

Approval of Audit Report :- The principle read  
 this the audit report of the Commerce Sta  
 and the meeting accepted it and allowed the  
 principle to fix a sum of Rs 50,000/- for  
 future.

Regarding the objection of govt audit the  
 principle informed the house regarding the  
 settlement of the objection and which was  
 approved by the house.

The meeting approved the proposal  
 board of the College for the purpose of  
 RUSA.

Prof. M.K. Das urged the meeting  
 to give incentive to the faculty regarding  
 MRP and to create a research atmosphere  
 in the college.

Regulatory of attendance are welcome  
 on guardian members request.

The meeting asked the principal to  
 take initiative to fulfill the NAAC suggestions  
 to become a better grade.

At last the president Naoneral  
 declared the end of the  
 meeting.

S. Pans  
 Secy.  
 Q.A.C.

classmate



Signature of the Presiders1) ams2) ~~ams~~3) ams4) ams5) amsAgenda

- 1) Acceptance of the chair
- 2) Object of the meeting
- 3) Reading out Proceeding of the last meeting
- 4) Appointment of Asst. Prof in Commerce.
- 5) Enhancement of Salary of non-archined & contractual staff.
- 6) Infrastructure development.
- 7) Academic matters.
- 8) Others.
- 9) President's remarks & End of the meeting.



On the request of Secy I & AC, President Dr. A.K. Baha accepts the chair and seeks co-operation from all the members.

Secy I & AC explains the main objects of the meeting and then he reads out the proceedings of the last meeting.

After a thorough discussion on infrastructure of the college, the meeting empowered the principal to construct a Boys' Common Room adjacent to N.P. room dismantling the old building. Measurement of the constructed area will be  $40' \times 70' = 2800 \text{ sq. ft}$  approx. The meeting also allowed the principal to complete the construction work of the ground stadium at an earliest.

Regarding the appointment of some staff post in Commerce stream the meeting allows the G.P. discuss and resolved the following resolution.

Be it resolved to approve the appointment of the A.M.A. Post in the following departments in order of merit for Commerce stream.

- 1) Accountancy - M. Fogari (1st Post)  
Mr. Barua (2nd " )
- 2) Statistics - N. Guha (3rd " )  
U. Deka [1st " ]  
S. Nizal [2nd " ]  
M. Chetia [3rd " ]
- 3) Management :- S. Khakhar [1st " ]  
U.K. Barua [2nd " ]  
B. Ray [3rd " ]

On call a appointment preference will be given. Not joining / Leaving within one year will be classmate



& III prof will be appointment. No interview in this subject will be conducted.

The meeting resolved to approve the enhancement of salary of the following categories as

1) Non reached AM. Prof - Rs 900/- PM

2) Contractual 3 - Rs 500/- PM.

3) 4th grade = Rs 300/- PM

Comments :- Newly appointed AM. Prof - Rs 8000/- PM and an increment of Rs 500/- per year.

In case of academic dismission the meeting analysed the 6th sem & BA 3rd yr result. The meeting empowered the principal to appoint a contractual AM. Prof in Mathematics as per rule.

Thanking to all the members the president declared the end of the meeting.

S. Ram

Secy

V. A. S.